

**DETERMINATION AND FINDINGS  
FOR A  
SOLE SOURCE EXTENSION OF CONTRACT**

**EXPIRING CONTRACT NO.:** CW46410  
**CAPTION:** Trakster System Support and Data Management Analysis  
**PROPOSED CONTRACTOR:** Public Works Solutions  
**PROGRAM AGENCY:** Department of Public Works

**FINDINGS**

**1. AUTHORIZATION:**

D.C. Official Code §2-354.04, 27 DCMR 1304, 1700, 1701 and 2005.2(b)

**2. MINIMUM NEED:**

The Office of Contracting and Procurement on behalf of the Department of Public Works has an immediate need for an extension to Contract No. CW46410 with the current contractor, Public Works Solutions (PWS), to continue providing support and management analysis of data contained in the existing Public Works Solutions' Trakster software application in conjunction with data from other systems used by DPW-Solid Waste Management Administration.

**3. ESTIMATED REASONABLE COST:**

The estimated cost for the extension period, October 4, 2021 through November 3, 2021 is \$20,550.00. The anticipated costs are fair and reasonable to the District.

**4. FACTS WHICH JUSTIFY SOLE SOURCE PROCUREMENT:**

DPW is requesting a contract extension to provide the necessary support and management analysis of data contained in the Public Works Solution's Trakster software, a proprietary database and browser software system designed for work management, route operations and customer services for solid waste operations. This software has been implemented, updated and supported by PWS within DPW-SWMA since an agreement was executed in 2006.

- A. Option Year Four (OY4) of current contract with Public Works Solutions expires on October 3, 2021.
- B. The execution of this sole source extension of a contract will permit PWS to continue providing professional technology services to DPW-SWMA using Trakster software without interruption.

C. A new contract for the same requirement is being prepared through sole source procurement. The proposed contract is currently in the negotiation phase. Because award cannot be made before the current contract expires on October 3, 2021, it is in the District's best interest to extend the current contract for one month.

**5. CERTIFICATION BY AGENCY HEAD:**

I hereby certify that the above findings are true, correct and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Christine Davis  
Interim Director  
Department of Public Works

**6. CERTIFICATION BY CONTRACTING OFFICER:**

I have reviewed the above findings and certify that they are sufficient to justify the use of the sole source extension of contract as a method of procurement under the cited authority. I certify that the notice of intent to award a sole source extension of contract was published in accordance with 27 DCMR 1304. I recommend that the Chief Procurement Officer approve the use of the sole source extension of a contract.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tonia C. Nixon  
Deputy Chief Contracting Officer  
Office of Contracting and Procurement

**DETERMINATION**

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2—354-03). Accordingly, I determine that the District is justified in using the sole source extension of contract as a method of procurement.

\_\_\_\_\_  
Date

\_\_\_\_\_  
George A. Schutter, III  
Chief Procurement Officer  
Office of Contracting and Procurement